Parkhead Primary School
Harburn Road
West Calder
EH55 8AH
West Lothian
Tel 01506 871404
https://parkheadprimary.westlothian.org.uk

25th November 2026

Dear Parents and Carers,

P7 Trip to Edinburgh Castle – Monday 1st February 2027

We are excited to announce that our Primary 7 pupils will be heading to Edinburgh Castle on Monday 1st February 2027. This visit is a fantastic opportunity for pupils to consolidate and build upon the learning they have been doing in class, bringing their topic work to life.

Pupils will be transported to and from the castle by bus. We will be departing shortly after morning registration, so please ensure your P7 child arrives at school on time. Unfortunately, we cannot delay the buses, and late arrival may result in your child missing the trip. Pupils will return to school before the end of the school day.

Please note that there will be no hot lunch options available for pupils going on the trip. Pupils should bring a home-packed lunch with them on the day, or alternatively you can pre-order a school sandwich packed lunch for your child. School sandwich packed lunches must be pre-ordered no later than Thursday 28th January 2027 and cannot be requested on the morning of the trip. Please ensure your child also brings a water bottle and a morning snack.

The cost of the school trip will be £7.00, which is payable in two instalments of £3.50 between now and the day of the trip. If you are experiencing financial difficulty, please let us know and we will see if there is anything we can do to help cover the cost.

To allow your child to leave the school grounds, we require a completed EE2 form:

- **Parent Portal:** The digital EE2 form is now available in your Parent Portal account.
- **Paper Copies:** If you do not use Parent Portal, a paper EE2 form will be sent home.

Failure to provide a completed EE2 form (online or paper) may result in your child being unable to attend.

Pupils must wear full school uniform, so they are easily identifiable while in public areas. Please ensure they also have a suitable outdoor coat, as pupils will be outside for part of the day.

If you have any questions, please feel free to contact us.

Kind regards,

Mrs Delargy
Head Teacher