Parkhead Primary School
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West Lothian
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9th November 2026

Dear Parents & Carers

Primary 3b Monthly Library Visits

We are delighted to announce that our Primary 3b pupils will be starting monthly trips to our local library next term. This is a fantastic opportunity to foster a lifelong love of reading, explore new books, and get familiar with our local community resource. The class will be walking to the library and returning to school within the window of 2:00 PM to 3:00 PM on the specified dates below.

Your child must have a completed EE2 Form for them to be able to attend these library visits. The EE2 form is now live in the Parent Portal. We encourage all parents who are registered users to complete this online form as soon as possible. If you are not a Parent Portal user, a paper copy of the EE2 form will be sent home with your child. Please complete, sign, and return this form to the school office. Without a completed EE2 form (either online or paper copy), your child will unfortunately be unable to attend the library visits and will be required to remain in school.

To ensure these walks are safe, supervised, and enjoyable for all our pupils, we are looking for Parent Helpers to assist us on these trips. Your support in walking with the class and assisting us during the library visit would be greatly appreciated. If you can help in this way, please complete the online form using this QR code.

We require assistance on the following Tuesday afternoons between 2:00PM and 3:00 PM:

- Tuesday 1st December 2026
- Tuesday 5th January 2027
- Tuesday 2nd February 2027
- Tuesday 2nd March 2027
- Tuesday 13th April 2027
- Tuesday 4th May 2027
- Tuesday 1st June 2027

Thank you for your support.

Mrs McDowell

Mrs McDowell (P3b Class Teacher)