

1st May 2026

Dear Parent/Carer,

Thank you for choosing Parkhead Primary School for your child to begin their school journey. On behalf of us all, I would like to welcome you to our Parkhead family! We are looking forward to meeting you and your child and working with you over the next seven years of your child's primary education.

We have a highly nurturing, positive ethos based on our 7 values of *Inclusion, Nurture, Self-Belief, Perseverance, Individuality, Respect and Empathy*.

As we approach your child's exciting move to primary school, we will work in creative ways to provide a quality transition. Your child will have the opportunity to visit the school building, attend Stay and Play Sessions in their new classroom and meet their new classmates, teacher and P7 Buddy this term.

I have listed details of the main events planned in our transition programme below. Please see attached '**Nursery to P1 Transition Timetable**' for dates and timings.

- **Stay and Play Sessions** – children will visit the school for play sessions held in the P1 classrooms. Parents/carers can wait in school during these sessions if they occur out with your child's nursery session at Parkhead or you are visiting from an external nursery;
- **P1 Lunch experience** – an opportunity for your child to have lunch in our Dining Hall. Please ensure you order your child's lunch using the link provided on the attached '*Nursery to P1 Transition Timetable*' by **Monday 11th May**;
- **P1 Parent/Carer Information Session** – this event is for parents/carers. Along with the Primary 1 teachers I will deliver a presentation of key information about our school. There will also be an opportunity to ask questions.
- **Meet the Buddies Stay and Play** - children will visit the school to meet their Buddy who will be a P7 pupil next session and a familiar face to support them during their time in Primary 1.
- **P1 Meet the Teacher** – children will be allocated a time slot to attend a session in their P1 classroom with their P1 teacher and some of their classmates. The time slot will be sent out closer to the event (1-1.30pm or 1.45-2.15pm). Parents/carers can wait in school during this time.
- **Weekly Transition Challenges and Stories** – during the month of June we will send out weekly challenges and activities for you to complete at home with your child to support the consolidation of skills that will be useful in Primary 1. We will also send a video of a P1 teacher reading a story that you can watch together at home.
- **'All about Parkhead Primary School' video** – each year we create a video for our new Primary 1 children to help them learn more about life at Parkhead Primary School. It will contain photographs of key members of staff, the classrooms and key areas around the school.



- **Summer Stay and Play drop in sessions** – there will be opportunities for some additional play sessions over the summer holiday period lead by our EYO Mrs Watton. Dates and times of these sessions will be shared soon.
- **Transition handover** – Miss Griffiths our Principal Teacher will be in touch with all nursery partners to support transition and arrange a time for school staff to visit the children in their nursery.
- **School website** – relevant forms to order milk, uniform and lunches will become available to complete before August.
- **Meet the Teacher/Curriculum Evening September** – parents/carers will be invited to another opportunity to meet with the teacher and find out about teaching approaches used in P1. Information to follow in the new school session.

Finally, please look out for further communication via email. We will keep you fully informed in the lead up to beginning the new school year, however, if you have any questions at all, please email the school office at wlparkhead-ps@westlothian.org.uk or contact them on Tel 01506 283842

We look forward to the start of our exciting journey together!

Yours sincerely,



Louise Delargy
Head Teacher
Parkhead Primary School

