

31st January 2025

Dear Parent/ Carer

Staffing Update for Primary P7a

As you are aware, Mrs Purdie will be retiring on Friday 8th February. I am now pleased to confirm that Mr Jeffrey will be taking over responsibility as class teacher for P7a for the remainder of the school year. Mr Jeffrey has worked at Parkhead Primary for a number of years now and is well known by the pupils.

We will ensure next week that there will be opportunities for a handover between Mrs Purdie and Mrs Jeffrey to ensure the minimal amount of disruption and a smooth transition for the children.

Kind regards



Louise Delargy
Head Teacher